

**ARIZONA STATE
BOARD OF HOMEOPATHIC AND INTEGRATED
MEDICINE EXAMINERS**

MINUTES

**Minutes of Teleconference Meeting
Held at 1400 West Washington, Ste 230, Phoenix, Arizona
on
Monday, September 29, 2008**

I. Call to Order, Roll Call

Presiding officer, Dr. Todd Rowe, called the teleconference meeting to order at 8:15 a.m. and requested that Board members respond to their names in a roll call to indicate their attendance.

Roll Call

Present:

Todd Rowe, MD, MD(H)
Don Farris
Martha Grout, MD, MD(H) (arrived 1:12 p.m.)
Les Adler, MD, MD(H)
David Rupley, Jr., MD(H)

Absent:

Marie Stika

Seth Hargraves, Assistant Attorney General and Christine Springer, Executive Director were also present. No members of the public were present.

II. Review, Consideration, and Action on Professional Business

Fiscal Year 2010 Budget and Strategic Plan

Mrs. Springer began the discussion with a brief breakdown of the proposed 2010 fiscal year budget. She discussed expenditures included in the current FY 2009 budget and directed the Board's attention to proposals in the FY 2010 budget. Mrs. Springer stated that FY 2008 revenues were \$110,200 and that FY 2009 revenues were projected to be \$105,300. The difference is anticipated by the change over to renewal by license issue month versus the current end of the year renewal cycle. In preparing her projections she calculated the number of potential licensees that will renew each month and projected the anticipated revenue on that basis. She briefly discussed projected medical assistant renewals and stated her estimated registrations were reduced to reflect the impact of the omnibus legislation regarding spiritual practitioners.

Mrs. Springer explained the FY2010 funding issues and noted that the request reflected the position of executive director funded at 40 hours per week rather than the current 35 hours per week. In addition the budget request includes continuation funding for a rule writer (\$2700) and replacement of the 2003 laser printer (\$1700). She also discussed the per square foot rent increases imposed by the Department of Administration for office space from \$15.50/sq. foot to \$21.02/sq. foot. Mrs. Springer stated that the FY 2010 budget proposal is \$129,400.

Dr. Rowe commented that there were three unknowns that may possibly affect Board revenue in FY2009 and 2010. These include an anticipated reduction of up to 50% in the number of homeopathic medical assistants as a result of the spiritual practitioner exemption introduced and sponsored by Senator Leff in the Omnibus legislation, the impact of the new licensing examination that will include questions on all homeopathic practice modalities, and the consolidation of boards proposed by the Governor's Office.

Dr. Adler expressed concern over Mrs. Springer's memorandum comments about the possibility of a legislative sweep of the Board's actual cash revenue in FY2009. Mrs. Springer stated that overall, the Arizona continues to experience negative revenue growth and that all boards, commissions, and agencies are subject to the possibility of a revenue sweep. She also stated that should this be proposed the Board would be negatively impacted because it would be unable to meet monthly expenditure requirements, particularly at the quarterly basis when a proportionate share of Joint Office Costs are due. She stated she would work closely with the Office of Strategic Budget and Planning to keep them informed of this type of negative impact. She explained that some of the boards that were subject to a sweep in the 2008 fiscal year had been negatively impacted and as a result were raising fees to the regulated community. It was her intention to avoid the necessity of further increases, especially in light of the fact that the Board had reached most of its statutory fee caps already.

There was additional discussion of lowering the renewal fee and creating an inactive status for out of state licensees. Mrs. Springer confirmed that there had been a previous Board discussion on this topic but that the Board was not in a position to lower the fee due to the need to address audit recommendations in the form of rulemaking, and examination changes. In addition, increased costs in rent and telecommunications precluded such a move at this time.

Dr. Rupley made a motion to approve the FY2010 budget as proposed. Dr. Adler seconded the motion.

Roll call to Approve: 5-0 - Aye
Adler, Farris, Grout, Rupley, and Rowe

III. Adjournment

Teleconference Meeting Minutes September 29, 2008

The meeting adjourned at 8:40 a.m. following a motion by Dr. Grout. The motion was seconded by Mr. Farris and passed unanimously. The next **Regular Meeting** of the Board will convene at the Occupational Licensing Building located at 1400 W. Washington, Phoenix, Arizona. The meeting will be held in the Second Floor Conference Room of the Personnel Board Offices located in Ste 280, Phoenix, Arizona, beginning at 9:00 A.M. on **November 18, 2008**.

Respectfully Submitted,

Christine Springer
Executive Director

Approved in Regular Meeting November 18, 2008