

**State of Arizona Board of Homeopathic and
Integrated Medicine Examiners**

1400 West Washington, Suite 230, Phoenix, Arizona 85007
(602) 542-8154 FAX (602) 542-3093

**Application for Approval of Continuing Education Course and
or Request for Credit**

If you are a course sponsor please submit your request to the Board at least 20 days prior to the date the course will be offered. (Keep in mind the Board only meets six times per year on the second Tuesday of January, March, May, July, September and November. Time your request accordingly).

To be considered for approval by the Board, a continuing education course shall demonstrate the following:

1. Be related to the knowledge or skills required to practice homeopathic medicine, or
2. Be related to direct or indirect homeopathic patient care, including practice management or medical ethics, or languages specific to the patient population served; and
3. Include a method for participants to evaluate course objective(s), instructor knowledge, and teaching methods;
4. Provide continuing education participants with a certificate of attendance showing their name, course sponsor, the name, date, time, and location of the course, and the number of Board approved hours.

To be considered for credit by the Board, the following documents are required:

1. Curriculum vitae of the continuing education instructor;
2. Objective(s) of the course;
3. Agenda for the course showing the hours of instruction and the subject matter taught during each hour;
4. Method by which course participants will evaluate the course;
5. Copy of the Certificate of Attendance to be provided to course participants.

Course Title:	
Provider's Name:	
Mailing Address, City, State, Zip Code:	
Telephone & Fax Number(s):	
Contact Person:	
Date course is to be offered:	
Time course is to be offered:	
Location of course:	
Subject matter of the course:	
Method of instruction:	
Number of Continuing Education hours requested:	